

**MINUTES OF THE FINANCIAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 17 JANUARY 2019 AT 11:30 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Muhammad Masroor, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee, on 17 January 2019 at 11:30 a.m. to open and evaluate the financial bids for the "Hiring Professional Services for Developing and Maintaining The Fixed Asset Register" invited vide NIT No. DUHS/DP/2019/63 Dated 21 December 2018.

The participants include:

PROCUREMENT COMMITTEE

1. Professor Dr. Muhammad Masroor (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Dr. Syed Amir Raza Abedi (Member)
Deputy Medical Superintendent
Shaheed Benazir Bhutto Accident Emergency Trauma &
Ancillary Centre – Karachi
3. Mr. Muhammad Hanif (Member)
Additional Director Finance
Dow University of Health Sciences, Karachi


BIDDERS WITH NAME OF REPRESENTATIVE


1. Mr. M. Ali Akhtar M/s. Riaz Ahmad, Saqib, Gohar & Co., Karachi

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that Technical Bids were opened on 08 January 2019 for the above said tender, where two (02) bidders who purchased the bidding documents submitted their bids. The technical proposal / offer of M/s. Tariq Abdul Ghani Maqbool & Co., Karachi was technically dis-qualified and not considered for further evaluation, the reasons of the rejection are recorded in the technical evaluation report.

As per the agenda, Technically Qualified bid of M/s. Riaz Ahmad, Saqib, Gohar & Co., Karachi was taken into consideration by the committee exclusively. The rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder. Each rate in the







DR. AMIR RAZA ABEDI
Deputy Medical Superintendent
SMBB Trauma Centre
Karachi


Prof. Dr. Muhammad Masroor
MBBS, MCPS, FCPS, FRCP (Glasgow)
Pro-Vice Chancellor
Dow University of Health Sciences
Karachi

comparative statement was confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

The meeting ended with the vote of thanks to the chair.

1.	Prof. Dr. Muhammad Masroor Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 Prof. Dr. Muhammad Masroor MBBS, MCPS, FCP5, FRCP (Glasgow) Pro-Vice Chancellor Dow University of Health Sciences Karachi
2.	Dr. Syed Amir Raza Abedi Deputy Medical Superintendent (Member) Shaheed Benazir Bhutto Accident Emergency Trauma & Ancillary Centre, Karachi.	 DR. AMIR RAZA ABEDI Deputy Medical Superintendent SMBB Trauma Centre Karachi
3.	Mr. Muhammad Hanif Additional Director Finance (Member) Dow University of Health Sciences, Karachi	 Muhammad Hanif Additional Director Finance (BPS 19) Finance Directorate Camp Office, Doha Dow University of Health Sciences Karachi

**MINUTES OF THE TECHNICAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 08 JANUARY 2019 AT 11:30 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Muhammad Masroor, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee on 08 January 2019 at 11:30 a.m. to open and evaluate the bids for the "Hiring Professional Services for Developing and Maintaining The Fixed Asset Register" invited vide NIT No. DUHS/DP/2019/63 Dated 21 December 2018.

The participants include:

PROCUREMENT COMMITTEE

1. Professor Dr. Muhammad Masroor (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Dr. Syed Amir Raza Abedi (Member)
Deputy Medical Superintendent
Shaheed Benazir Bhutto Accident Emergency Trauma &
Ancillary Centre – Karachi
3. Mr. Muhammad Hanif (Member)
Additional Director Finance
Dow University of Health Sciences, Karachi

BIDDERS WITH NAME OF REPRESENTATIVE

1. Mr. M. Ali Akhtar M/s. Riaz Ahmad, Saqib, Gohar & Co., Karachi
2. Mr. Syed Imran Ahmed M/s. Tariq Abdul Ghani Maqbool & Co., Karachi

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was informed that bids were invited as per the Rule 17 (1) of Sindh Public Procurement Rules, 2010 (Amended up to date) Rule 17 (1) by hoisting the Notice Inviting Tender (NIT) No. DUHS/DP/2018/63 Dated 21 December 2018 on the DUHS and SPPRA websites at PPMS Serial No. T00582-18-0006.


Muhammad Hanif
Additional Director Finance (BPS 19)
Finance Directorate Camp Office, Ojha
Dow University of Health Sciences
Karachi


DR. AMIR RAZA ABEDI
Deputy Medical Superintendent
SimBB Trauma Centre
Karachi


Prof. Dr. Muhammad Masroor
MBBS, MCPS, FCPS, FRCP (Glasgow)
Pro-Vice Chancellor
Dow University of Health Sciences
Karachi

The participants were informed that:

Following 02 bidders purchased the bidding documents:




1. M/s. Riaz Ahmad, Saqib, Gohar & Co., Karachi
2. M/s. Tariq Abdul Ghani Maqbool & Co., Karachi

The receipt of bids was closed at 11:00 a.m. local time on 08 January 2019 as scheduled. Both bidders who purchased the bidding document submitted their bids upto the bid closing time.

It was briefed to the participants that initially, only Technical Bids / Proposals will be opened and evaluated in a manner prescribed in bidding documents, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bids / Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. Financial Bids / Proposals found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s). Accordingly, prior to evaluate bid in depth, preliminary examination of the bids was made by the procurement committee.

Bidders were informed that the detailed technical evaluation will be carried-out and communicate to all the bidders, and thereafter Financial Bids will be opened in presence of the bidder's representatives.

Meeting ended with the vote of thanks to and from the chair.

1.	Prof. Dr. Muhammad Masroor Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 Prof. Dr. Muhammad Masroor (MBBS, MCPS, FCPS, FRCP (Glasgow)) Pro-Vice Chancellor Dow University of Health Sciences Karachi
2.	Dr. Syed Amir Raza Abedi Deputy Medical Superintendent (Member) Shaheed Benazir Bhutto Accident Emergency Trauma & Ancillary Centre, Karachi.	 DR. AMIR RAZA ABEDI Deputy Medical Superintendent SIMBB Trauma Centre Karachi
3.	Mr. Muhammad Hanif Additional Director Finance (Member) Dow University of Health Sciences, Karachi	 Muhammad Hanif Additional Director Finance (BPS 19) Finance Directorate Camp Office, Ojha Dow University of Health Sciences Karachi